

## Notice of Meeting

# Buckinghamshire County Council and Surrey County Council Joint Trading Standards Service Committee

**Date & time**

Wednesday, 10  
October 2018 at  
10.00 am

**Place**

County Hall,  
Aylesbury, HP20 1UA

**Contact**

Sharmina Ullah  
Room 122, County Hall  
Tel 020 8213 2838

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**If you would like a copy of this agenda or the attached papers in another format, eg large print or braille, or another language please either call 020 8541 9122, write to Democratic Services, Room 122, County Hall, Penrhyn Road, Kingston upon Thames, Surrey KT1 2DN, Minicom 020 8541 8914, fax 020 8541 9009, or email [sharmina.ullah@surreycc.gov.uk](mailto:sharmina.ullah@surreycc.gov.uk).**

**This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Sharmina Ullah on 020 8213 2838.**

**Members of the Committee**

Ms Denise Turner-Stewart (Cabinet Member for Community Services, Surrey County Council) (Co-Chairman) and Noel Brown (Cabinet Member for Community Engagement and Public Health, Buckinghamshire County Council) (Co-Chairman)

**Advisory Members:**

Mr Richard Walsh (Surrey County Council) and Jean Teesdale (Buckinghamshire County Council)

## **AGENDA**

### **1 APOLOGIES FOR ABSENCE**

To receive any apologies for absence and substitutions.

### **2 MINUTES OF THE PREVIOUS MEETING 29 MARCH 2018**

(Pages 5  
- 10)

To agree the minutes of the previous meeting, held on 29 March 2018, as an accurate record of proceedings.

### **3 DECLARATIONS OF INTEREST**

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter

- (i) Any disclosable pecuniary interests and / or
- (ii) Other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting

#### **NOTES:**

- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner)
- Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial.

### **4 PROCEDURAL ITEMS**

#### **MEMBERS' QUESTIONS**

The deadline for Member's questions is 12pm four working days before the meeting (Wednesday 3 October 2018).

#### **PUBLIC QUESTIONS**

The deadline for public questions is seven days before the meeting (Tuesday 2 October 2018).

### **5 PETITIONS**

The deadline for petitions was 14 days before the meeting.

- 6 FORWARD WORK PROGRAMME** (Pages 11 - 14)  
To review and agree the Committee's Forward Work Programme.
- 7 ACTION REVIEW** (Pages 15 - 18)  
The Committee is asked to monitor responses, actions and outcomes against actions and recommendations from previous meetings.
- 8 PERFORMANCE AND JOINT SERVICE BUDGET** (Pages 19 - 50)  
The Buckinghamshire County Council and Surrey County Council Trading Standards Service Joint Committee is asked to note the performance of the service for financial year from April 2017 to March 2018, and quarter one of the current financial year from April 2018-June 2018. The information provided covers performance against the seven high level indicators agreed by this Joint Committee and in relation to the service budget.
- 9 TRADING STANDARDS TOBACCO WORK** (Pages 51 - 58)  
This report considers the Service's work in relation to tobacco and associated products and is not restricted to the potential sale to children and young people.
- 10 POTENTIAL IMPACT ON TRADING STANDARDS WORK OF THE UK LEAVING THE EU** (Pages 59 - 62)  
This report summarises the issues and challenges facing Trading Standards as the key local government regulator charged with enforcing consumer protection legislation post Brexit. The report is based on the outcomes of the work of the Chartered Trading Standards Institute (CTSI) Brexit Thinktank.
- 11 DATE OF THE NEXT MEETING**  
The next meeting of the Buckinghamshire County Council and Surrey County Council Joint Trading Standards Service Committee will be held on 28 March 2019.

**Joanna Killian**  
**Surrey County Council Chief Executive**  
Published: Friday 28 September 2018

## **MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE**

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*Thank you for your co-operation*